

Policy Section 1

Section: 1.1 Constitution

ARTICLE 1: Name

The name of this Association shall be The XLR8 Lynchburg Regional Governor's STEM Academy and it shall exist pursuant to the terms of the Region 2000 Technology Council Proposal for the Lynchburg Regional Governor's STEM Academy, which was executed by the School Boards of the City of Lynchburg and the Counties of Amherst, Appomattox, Bedford and Campbell, Virginia on July 10, 2012 for the purpose of jointly operating a regional Governor's career and technical education program.

ARTICLE II: Purpose

The purpose of this Association shall be to provide a regional Science, Technology, Engineering, Math and Health Educational Program to supplement the educational programs of the participating localities and to provide equipment and operational staff necessary therefore and to that end.

ARTICLE III: Membership of Association

The membership of this Association shall be composed of the School Boards of the City of Lynchburg, and the Counties of Amherst, Appomattox, Bedford and Campbell.

ARTICLE IV: Governing Body

A joint board composed of one member of each of the local school boards in this Association shall manage and control this jointly operated regional Governor's career and technical education program, shall be known as the XLR8 STEM Academy Board. Each participating school board shall fill any vacancies in its membership on the Board. If a member of the Board ceases to be a member of the school board that elected him, the participating school board shall appoint his successor to the Board. If at any time the number of members shall fall below a quorum, the participating school board shall appoint a member to fill the vacancy or vacancies within 30 calendar days. A local school board can remove its elected Board member, and appoint a replacement, at its discretion.

- (a) The members of the XLR8 STEM Academy Board shall select from its membership a Chairman who shall preside at its meetings, and a Vice-Chairman who shall preside in the absence of the Chairman.
- (b) Initially, the members of the Board shall serve a one (1) year term, beginning on May 1, 2013 and ending on June 31, 2014. The members of the Board shall serve two (2) year terms thereafter, but shall continue to serve when their term expires until their successor has been elected.
- (c) A majority of the XLR8 STEM Academy Board shall constitute a quorum at a meeting and a majority of those present shall be necessary for a decision.

(d) The powers of the XLR8 STEM Academy Board shall be those delineated in the Regulations of the Board of Education of the Commonwealth of Virginia, and those approved by the XLR8 STEM Academy Board members upon the formation of this Association, and include the authority to employ the staff required to operate the program; purchase supplies; purchase, sell, or dispose of equipment or appliances; determine policies concerning instruction; approve the curriculum in keeping with the general laws and the regulations and requirements of the Virginia Board of Education; maintain the lab space where the program is located; and, in general, manage, operate and conduct the program.

(e) There shall be an annual election organization meeting of all members of the Board for the purpose of establishing the regular meeting schedule for the ensuing year on the 15th day of July. The Board may also hold special meetings, when necessary.

ARTICLE V: Officers and Duties

1. The XLR8 STEM Academy Board shall select from its membership a Chairman and a Vice-Chairman. The term of the Chairman and the Vice-Chairman shall be one (1) year.

(a) The Chairman shall preside over all meetings of the XLR8 STEM Academy Board, shall sign the minutes of the Board meetings along with the Clerk, and shall have the general powers and duties of supervision vested in the office of a Chairman of a School Board of the Commonwealth of Virginia.

(b) The Vice-Chairman shall perform the duties and exercise the powers of Chairman during the absence or inability to act, of the Chairman, or as otherwise provided by resolution of the Board.

2. The XLR8 STEM Academy Board shall select a Clerk and a deputy clerk, who shall not be member(s) of the XLR8 STEM Academy Board. The term of the Clerk and Deputy Clerk shall be one (1) year.

(a) The clerk shall keep a record of all proceedings of the XLR8 STEM Academy Board. The Clerk shall be the custodian of all records of the XLR8 STEM Academy Board, shall sign the minutes of the Board meetings along with the Chairman, and shall send out all notices required by the Constitution or By-Laws of the XLR8 STEM Academy Board. The compensation of the Clerk shall be fixed by the XLR8 STEM Academy Board in such amount as the XLR8 STEM Academy Board may fix conditioned upon the faithful performance of the duties as Clerk. The Director of the XLR8 Lynchburg Regional Governor's STEM Academy may be appointed Clerk.

(b) The Deputy Clerk shall perform the duties and exercise the powers of Clerk during the absence or inability to act, of the Clerk, or as otherwise provided by resolution of the Board.

(c) The Clerk and Deputy Clerk shall execute bond of at least \$10,000, as provided by §22.1076 of the Code of Virginia.

3. Pursuant to Section 22.1-118 of the Code of Virginia, the Treasurer of the County or City in which the XLR8 STEM Academy is located shall be the fiscal agent for the XLR8 STEM Academy and shall receive, have custody of, and disburse funds and the payment of claims related to the operation of the XLR8 STEM Academy. Disbursement shall be in accordance with Section 22.1-122 of the Code of Virginia.

4. The Chairman of the XLR8 STEM Academy Board shall establish such committees as it deems necessary to carry out the operation of the XLR8 Lynchburg Regional Governor's STEM Academy.

ARTICLE VI: Dissolution Clause

In the event of the dissolution of The XLR8 Lynchburg Regional Governor's STEM Academy, all assets shall be distributed to the participating school division(s) at the time of dissolution, based upon their respective contributions to the program.

1.2 Authority of the XLR8 STEM Academy Governing Board

Lynchburg School Board procedures and policies shall be followed in all cases except where differing policies and procedures have been approved by the XLR8 STEM Academy Board. All such changes shall be included in the XLR8 STEM Academy Policy Manual.

1.3 Superintendent-in-Charge

The division Superintendents representing the participating school divisions that form the Board shall elect one of their members as Superintendent-in-Charge, in whom may be vested such an authority, as the Superintendents may, from time to time find advisable. The term for the superintendent-in-charge shall be two (2) years.

- (a) The Superintendent-in-charge, with the advice and guidance from the Director, shall prepare an annual program plan, budget, and plan for financing the operation of the Program that would include appropriate state and local funding from each participating school division. The financing plan shall include an estimate of the amount of money that will be needed from each participating school system during the next scholastic year for operation and maintenance of the Program. The estimate shall clearly show all necessary details and be provided in a timely manner so that the participating school boards may be well-informed about

every item included in the estimate. In case of disagreement, all matters will be referred to the Board for resolution.

1.4 Budget and Expenditures

The amount provided by participating school boards shall be as follows:

- (a) Funds to be provided by participating school boards shall be made available to the Board upon its requests
- (b) Funds to be provided on a fee for service shall be paid to the Board upon receipt of an appropriate invoice

During each XLR8 STEM Academy Board meeting, the Clerk of the Board shall present to the XLR8 STEM Academy an itemized statement of receipts and disbursements during the preceding months, with a cumulative statement of all receipts and disbursements since the beginning of the current fiscal year.

Approved by XLR8 STEM Academy School Board May 14th, 2013