



For the health and safety of the community, the CVCC Reopening Plan embraces the governor's recommendation that everyone is "safer at home." For students and employees who are approved to come to campus CVCC will rely on information and guidance issued by the Centers for Disease Control and Prevention (CDC), the Virginia Department of Health (VDH) and local public health officials per the [CVCC Contagious Disease Policy](#).

CVCC Steps for On-Campus Student with Positive COVID-19 Test, Direct COVID-19 Exposure, or COVID-19 Symptoms:

- 1) **Student** notifies instructor of a positive COVID-19 test, direct COVID-19 exposure, or COVID-19 symptoms. A student awaiting test results should not be on campus per the Student Health Safety agreement.
- 2) **Instructor** notifies the off-site center director or division AVP (Wallin or Ferguson)
- 3) **Instructor, site director, or AVP** secures the following required information from the student:
 - a. Date of onset of symptoms, if applicable
 - b. Date of COVID-19 test, if applicable
 - c. Date of COVID-19 test result, if applicable
 - d. Last date the student was on the CVCC campus
 - e. Rooms and offices accessed by COVID-19 positive student during last date on campus
 - f. Advises student to prepare a list of any [close contacts](#). For COVID-19, a close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated (CDC, 2020).

If in doubt about whether the interaction qualifies as close contact, err on the side of caution and include in the list.

- 4) Upon receiving notification from the instructor, the **AVP or site director** informs [Muriel Mickles](#), and [Jeff Sydenstricker](#).
- 5) The **AVP or site director** notifies **Lewis Bryant** of rooms accessed by COVID-19 positive student and he schedules cleaning and disinfecting within the CVCC COVID-19 cleaning protocols.
- 6) Within 24 hours **Jeff Sydenstricker** submits the positive case information to VDH, VCCS, and DOLI as appropriate.
- 7) **Jeff Sydenstricker** notifies the CVCC COVID-19 Committee (Capps, L. Bryant, Franklin, Mickles, Ogden, Sandidge, Sydenstricker) of positive cases.
- 8) Muriel Mickles, AVP and/or site director decide about the impact on the course or lab as it relates to [quarantining](#) and [isolation](#) requirements. The course or site may be required to discontinue in-person meetings for the length of the quarantine/isolation and/or transition to virtual. CVCC quarantine and isolation decisions align with [CDC](#), [VDH](#), and the Commonwealth of Virginia's guidance for reopening of schools. Per the provisions of the Department of Labor and Industry (DOLI) 16VAC25-220, *Emergency Temporary Standard Infectious Disease Prevention* and at the discretion of the COVID-19 Committee, the Director of Human Resources for employees and the Vice President for Academic and Student Affairs for students. CVCC may require equivalent or greater levels of employee/student quarantine/isolation standards than those outlined by the CDC.
- 9) Within 24 hours of notification, **Muriel Mickles** follows up with the COVID-19 student and with any other students included as close contacts in positive student cases, with [quarantine](#) or [isolation](#) instructions and ensures instructors are notified of the course in-person meeting status. CVCC quarantine and isolation decisions align with [CDC](#), [VDH](#), and the Commonwealth of Virginia's guidance for reopening of schools. Per the provisions of the Department of Labor and Industry (DOLI) 16VAC25-220, *Emergency Temporary Standard Infectious Disease Prevention* and at the discretion of the COVID-19 Committee, the Director of Human Resources for employees and the Vice President for Academic and Student Affairs for students. CVCC may require equivalent or greater levels of employee/student quarantine/isolation standards than those outlined by the CDC.
- 10) Within 24 hours of notification, **Randall Franklin** follows up with any employees who were impacted with [quarantine](#) or [isolation](#) instructions and notifies the quarantined/isolated employee's supervisors as appropriate. CVCC quarantine and isolation decisions align with [CDC](#), [VDH](#), and the Commonwealth of Virginia's guidance for reopening of schools. Per the provisions of the Department of Labor and Industry (DOLI) 16VAC25-220, *Emergency Temporary Standard Infectious Disease Prevention* and at the discretion of the COVID-19 Committee, the Director of Human Resources for employees and the Vice President for Academic and Student Affairs for students. CVCC may require equivalent or greater levels of employee/student quarantine/isolation standards than those outlined by the CDC.
- 11) Within 48 hours of notification, **Kris Ogden** will write an update on confirmed positive cases impacting campus and send it to **Chris Bryant** who will make sure it is posted to [the CVCC Confirmed COVID-19 Cases](#).
- 12) **ALL** will continue to reinforce health and safety for students and employees, promote telework and virtual learning, and to enforce the requirements with the Health and Safety agreements.

13) **Randall Franklin** will verify eligibility of employee to return to campus. **Muriel Mickles** will verify eligibility of students to return to campus.